

School-Age Classroom Support Staff Treatment Integrity Checklist

Date:	Role: Support IT	Observed:	<input type="checkbox"/> Role play
Duration:	Observer:		<input type="checkbox"/> Client Initials: _____

1. Is ready for client upon arrival on time	Y/ N
2. Assists in preparing classroom (i.e., desks, activities, etc.) and has client clipboard prepared prior to client arrival	Y/ N
3. Follows group schedule as indicated by lead IT	Y/ N
4. Has client complete entry routine (i.e., washing hands, washroom, etc.) upon arrival	Y/ N
5. Allows lead IT to deliver all verbal instructions to group (unless specified otherwise by ST or lead IT)	Y/ N
6. Does not repeat group instructions to learner, instead has the lead IT repeat instruction	Y/ N
7. Back prompts learner when needed during group activities and routines (least to most prompting hierarchy)	Y/ N
8. If lead IT is attending to another client, support IT attends to the needs of other clients as needed (i.e., helping with work, encouraging social interactions, facilitating lesson, etc.)	Y/ N
9. Participates in all group activities and routines when appropriate by being a peer model	Y/ N
10. Provides reinforcement such as social praise to learners during group activities/routines where natural and allows the lead IT to be the main source of reinforcement	Y/ N
11. If a client is utilizing a specific reinforcement system (i.e., tokens, points), support IT delivers reinforcement on appropriate schedule as indicated by ST or lead IT	Y/ N N/A
12. Manages both minor and major challenging behaviour appropriately by: a) Correctly identifying the function of the behaviour b) Matches response to function of clients behaviour while acting to maximize safety and maintain dignity of clients c) Seek support from ST and lead IT and takes ABC data when appropriate	Y/ N N/A
13. ABC data is recorded following challenging behaviour	Y/ N N/A
14. Following challenging behaviour, if an IR is required support IT reports within 24 hours of occurrence and informs ST (ST to follow up)	Y/ N N/A
15. Is consistently and accurately recording data for clients in the moment as each target is occurring	Y/ N
16. If client has not had an opportunity to demonstrate a skill, support IT will contrive or communicate with lead IT to contrive opportunity	Y/ N
17. Uses age and level appropriate language when delivering instructions to learner	Y/ N
18. Communicates with staff appropriately and professionally regarding prompting, implementation, etc.	Y/ N
19. Communicates with both clients and families appropriately and professionally	Y/ N
20. Creates opportunities for appropriate social interaction	Y/ N
21. Follows parent communication breakdown at pick up (See training for more details)	Y/ N
Score	/ 21

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Assessment Scoring

Average Percentage from All Sections	(Section 1 + Section 2 + section 3 Score/ Total) x 100		
Next Steps Based on Performance			
80 – 100 % Meets Expectations	70 – 79% Satisfactory	50 – 69% Requires BST Training <i>New Hires: up to 2 more BSTs</i>	< 50% Learning Plan Needed <i>New Hires: up to 3 BSTs</i>

Comments:

Observer Signature _____

IT Signature _____